



Licensing Act 2003

Premises Licence

GUPLA0296

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

The Cannon

3 Portsmouth Road, Guildford, Surrey, GU2 4BL.

Telephone 01483 575089

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- an exhibition of a film
- an indoor sporting event
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the sale by retail of alcohol





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THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
B. Exhibition of films (Indoors)	Monday to Thursday	9:00am	12:10am
	Friday to Saturday	9:00am	1:10am
	Sunday	9:00am	12:10am
C. Indoor sporting event	Monday to Thursday	11:00am	12:10am
	Friday to Saturday	11:00am	1:10am
	Sunday	Noon	12:10am
E. Performance of live music (Indoors & Outdoors)	Monday to Thursday	11:00am	11:00pm
	Friday to Saturday	11:00am	Midnight
	Sunday	Noon	11:00pm
F. Playing of recorded music (Indoors & Outdoors)	Monday to Thursday	9:00am	12:10am
	Friday to Saturday	9:00am	1:10am
	Sunday	9:00am	12:10am
G. Performance of dance (Indoors & Outdoors)	Monday to Thursday	9:00am	12:10am
	Friday to Saturday	9:00am	1:10am
	Sunday	9:00am	12:10am
H. Entertainment of a similar description to that falling within E, F, or G (Indoors)	Monday to Thursday	11:00am	11:00pm
	Friday to Saturday	11:00am	Midnight
	Sunday	Noon	11:00pm
L. Late night refreshment (Indoors & Outdoors)	Monday to Thursday	11:00pm	12:30am
	Friday to Saturday	11:00pm	1:30am
	Sunday	11:00pm	12:30am
M. The sale by retail of alcohol for consumption ON and OFF the premises	Monday to Thursday	11:00am	Midnight
	Friday to Saturday	11:00am	1:00am
	Sunday	Noon	Midnight

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday to Thursday	9:00am	12:30am
Friday to Saturday	9:00am	1:30am
Sunday	9:00am	12:30am

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption ON and OFF the premises



Justine Fuller
Justine Fuller
Environmental Health Manager
Guildford Borough Council



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Premises Licence

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Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Punch Taverns Limited

Jubilee House, Second Avenue, Burton On Trent, Staffordshire, DE14 2AW
Telephone 08447 360 360

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Punch Taverns Limited

03752645

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORIZES THE SUPPLY OF ALCOHOL

Andrew John HAMILTON

36 Aldershot Road, Guildford, Surrey, GU2 8AF

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORIZES FOR THE SUPPLY OF ALCOHOL

Licence No. GUPA0482

Issued by Guildford





Premises Licence

ANNEXES

MANDATORY CONDITIONS

A: Sales of alcohol

1. No supply of alcohol may be made under the premises licence -
 - a. at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

Mandatory Licensing Conditions (Alcohol Sales)

- 1.1 The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- 1.2 In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-
 - a. games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 3.1 The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- 3.2 The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- 3.3 The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-
 - a. a holographic mark, or
 - b. an ultraviolet feature.
4. The responsible person must ensure that-
 - a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
 - i. beer or cider: ½ pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii still wine in a glass: 125 ml;

Justine Fuller
Environmental Health Manager
Guildford Borough Council





Premises Licence

ANNEXES continued ...

- b. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

B: Permitted price for alcohol

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1-
 - a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - b) "permitted price" is the price found by applying the formula-
$$P = D + (D \times V)$$
where-
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence-
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

C: Film exhibitions

- a) Subject to subsection (b) below, the admission of children to the exhibition of films on the premises shall be restricted in accordance with any recommendation made by the British Board of Film Classification (BBFC)
- b) If the licensing authority does not agree with the category of any film as recommended by the BBFC, it may alter the category of the film. On notice of alteration of category being given by the licensing authority to the holder of the licence, the film shall thereafter be treated as being in the altered category and admission of children to the exhibition of the film shall be restricted accordingly





Premises Licence

ANNEXES continued ...

D: Door supervision

Where at specified times one or more individuals must be at the premises to carry out a security activity, all such individuals must be licensed by the Security Industry Authority (SIA)

FURTHER CONDITIONS

E: Permitted hours

As displayed on the Premises Licence.

- a. Variations from these times displayed on licence:

Sunday of Bank Holiday Weekends

Sale of Alcohol: 11:00hrs to 00:00hrs

Films, Recorded Music and performance of Dance: 9:00hrs to 01:10hrs

Indoor Sporting Events: 11:00hrs to 00:10hrs

Live Music and Anything of a Similar description to Live Music, Recorded music and the performance of Dance: 11:00hrs to 00:00

Late Night Refreshment: 23:00hrs to 01:00hrs

Hours premises are open to the public: 09:00hrs to 01:30

Monday of Bank Holiday Weekends

Films, Recorded Music and performance of Dance: 9:00hrs to 01:10hrs

Live Music and Anything of a Similar description to Live Music, Recorded music and the performance of Dance: 11:00hrs to 00:00

Late Night Refreshment: 23:00hrs to 01:00hrs

Hours premises are open to the public: 09:00hrs to 01:30

Christmas Eve:

Sale of Alcohol: 11:00hrs to 01:00hrs

Films, Recorded Music and performance of Dance: 9:00hrs to 01:00hrs

Indoor Sporting Events: 11:00hrs to 01:00hrs

Live Music and Anything of a Similar description to Live Music, Recorded music and the performance of Dance: 11:00hrs to 01:00

Hours premises are open to the public: 09:00hrs to 01:30

New Years Eve:

Sale of Alcohol: 11:00hrs to 23:00hrs New Years Day

Films, Recorded Music and performance of Dance: 9:00hrs to 23:00hrs New Years Day

Indoor Sporting Events: 11:00hrs to 02:00hrs

Live Music and Anything of a Similar description to Live Music, Recorded music and the performance of Dance: 11:00hrs to 02:00hrs

Late Night Refreshment: 23:00hrs to 05:00hrs

Hours premises are open to the public: 09:00hrs to 23:00 New Years Day

Thursday Before Good Friday:

Sale of Alcohol: 11:00hrs to 01:00hrs

Films, Recorded Music and performance of Dance: 9:00hrs to 01:00hrs

Live Music and Anything of a Similar description to Live Music, Recorded music and the performance of Dance: 11:00hrs to 00:00hrs

Hours premises are open to the public: 09:00hrs to 01:30

F: Additional conditions as laid out in the application operating schedule dated 22 July 2005

Justine Fuller
Environmental Health Manager
Guildford Borough Council





Premises Licence

ANNEXES continued ...

Prevention of Crime and Disorder

1. There shall be no drinks promotions without prior notification to the Licensing Authority.
2. Toughened glasses shall be used and regular collections shall be made from the bar area and terrace to prevent a build-up of glasses.
3. Inspections of the toilets shall be undertaken regularly and recorded.
4. Adequate seating shall be provided both inside and outside.
5. A 30 minute 'wind down' period shall be provided to allow customers to leave gradually and in a supervised manner.
6. The pub manager shall be required to participate actively in and support the local Pubwatch scheme.
7. Any off-sales shall be authorised by the Designated Premises Supervisor or duty manager, be completed before the end of the permitted hours for the sale of alcohol and be un-opened. Off-sales shall be refused if thought to be inappropriate.
8. There shall be ongoing, in-house training for staff in respect of crime prevention, including drugs awareness.
9. The assistant manager shall be required to obtain a personal licence.

Public Safety

10. There shall be full compliance with the Fire Precautions (Workplace) Regulations 1997 (as amended), including:-
 - a. fire alarm testing;
 - b. display of fire evacuation procedure and appropriate staff training;
 - c. annual fire extinguisher inspection and PAT testing;
 - d. measures for gas and used oil storage;
 - e. automatic kitchen shut-down in the event of power failure to prevent gas leaks;
 - f. appropriate measures to reduce the risk of arson; and
 - g. regular liaison with the local Fire Officer.
11. Attendances at functions shall be limited to suitable numbers for the area allocated.
12. Free drinking water shall be available at all times.
13. There shall be full co-operation with Surrey Police.

Prevention of Public Nuisance

14. During the performance of live music:-
 - a. all windows to the front of the premises (adjacent to Portsmouth Road) shall be kept shut and the front door will not be propped open.
 - b. it shall be channelled through the premises permanent music system (where possible), with regular external sound checks and a volume override behind the bar to be controlled by the duty manager.
15. No external speakers shall be installed in the rear terrace area.
16. Customers shall not be permitted to loiter either on the rear terrace or at the front of the pub at closing time and staff shall be trained to move customers on.
17. Last orders shall be called 15 minutes prior to closing time.
18. Delivery arrangements shall be made to prevent nuisance.

Prevention of Harm to Children

19. Proof of age shall be required in appropriate cases, with only passport or photo driving licence identification being deemed acceptable.
20. Under 21s shall only be permitted in the premises when accompanied by an adult and then only until 19:00 hours on any day.

G: Further conditions agreed with the Licensing Sub-Committee on 19 September 2005

1. No live music shall be permitted outside the buildings of the premises after 10.30pm.
2. The number of performers in respect of live music provision shall be limited to three (both for events inside and outside the buildings of the premises).
3. External windows and doors serving the licensed area shall be kept shut at all times when public entertainment is being provided inside the building and in any case after 11.30pm when the premises are open to the public. Doors may be opened for normal entrance and egress of people, but must be shut immediately thereafter and must be fitted with self-closers, which shall be maintained in good working order, which shall ensure this. Noise from the closing of doors shall not be audible beyond the site boundary.
4. When live music is being provided and subject to fire safety requirements, measures shall be taken to prevent and/or

Justine Fuller
Environmental Health Manager
Guildford Borough Council





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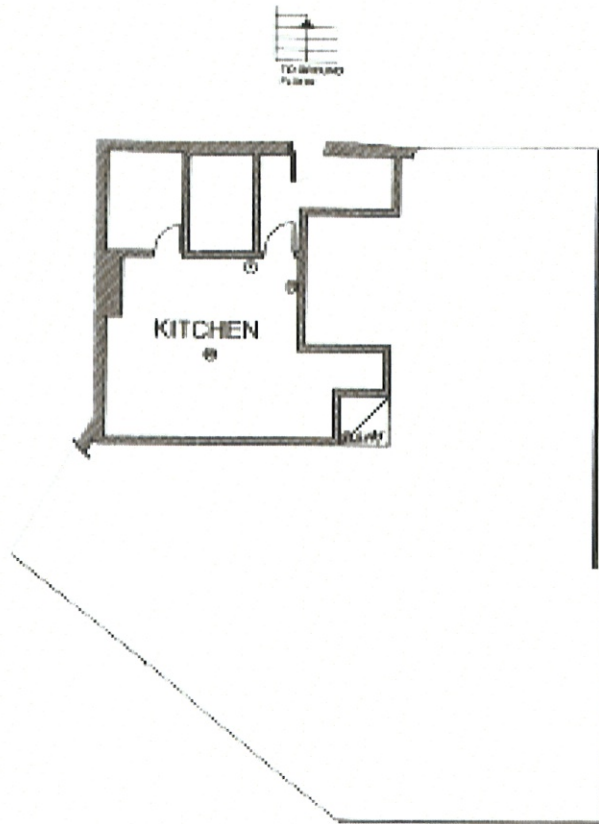
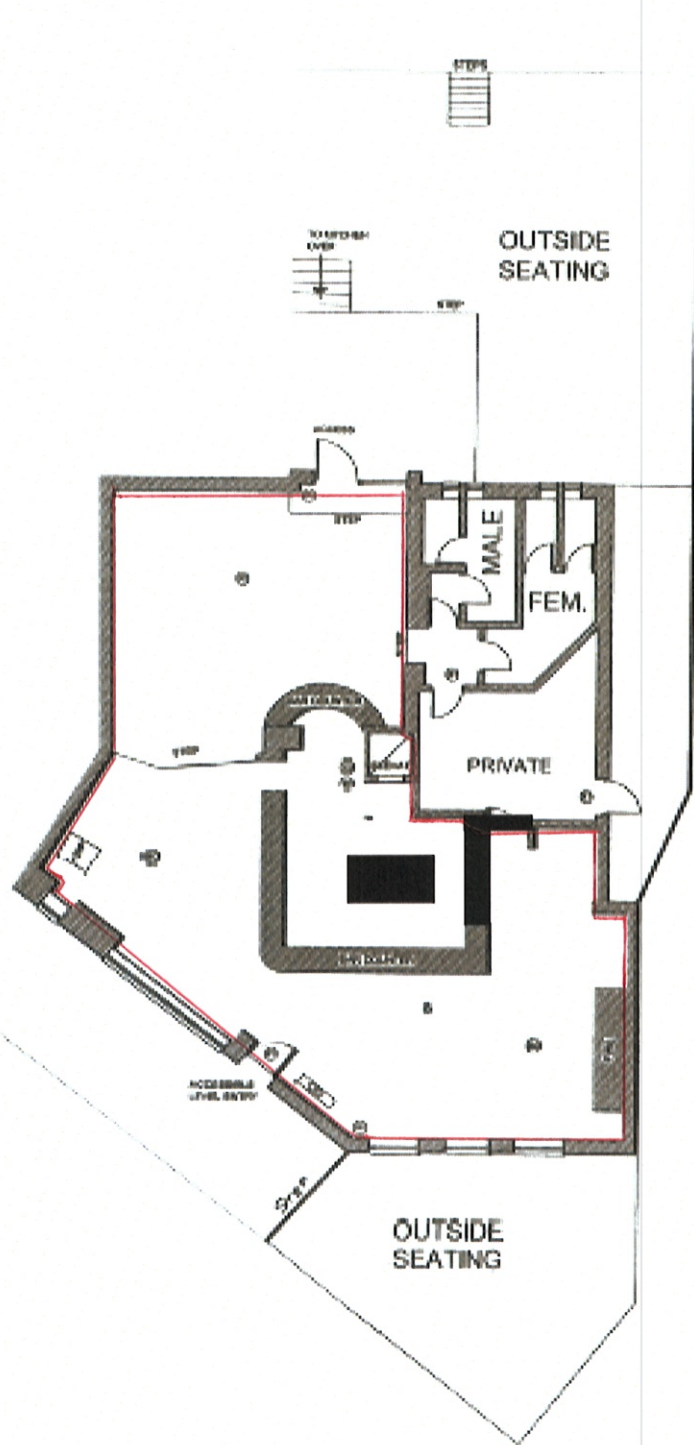
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ANNEXES continued ...

- discourage access and egress through the door to the premises adjacent to Portsmouth Road after 11.00pm.
5. No handling of goods or materials, which is audible from beyond the site boundary, shall be carried out at the premises between 23.00 and 07.00. This shall particularly include operations such as putting materials or bottles into waste or recycling containers.
 6. The licensee shall display notices at all public exits requesting customers to take all steps to minimise noise once they have left the premises. The wording and size of such notices shall be agreed in writing with the Environmental Health and Licensing Services Unit.
 7. Customers shall not be permitted to use any external part of the premises (e.g. outside drinking areas) for any purposes after 11.30pm except for access to and from the premises.





KEY

- ⊙ SINK OR TAP
- ⊙ WATER EXTRACTOR
- ⊙ FLOOR EXTRACTOR
- ⊙ GAS EXTRACTOR
- ⊙ STOVE/KEY EXTRACT
- ⊙ GRANITE FENDING SYSTEM
- ⊙ FOUNTAIN
- ⊙ NO ACCESS

— Red line denotes area for licensable activities

REV.	DATE	DETAILS	DRAWN

ROMANS
Surveyors

4 KING STREET LANE, WINDHRAVE, BUCKINGHAM, MK41 3AE.
TELEPHONE 01753 898 000

26 THE AVENUE, SOUTHAMPTON, HAMPSHIRE, SO17 1AA.
TELEPHONE 0800 800 110

24 PRATT ROAD, TWICKENHAM, MIDDLESEX, TW1 6EP.
TELEPHONE 0208 898 0000

E-MAIL: ROMANS@ROMANS.CO.UK
WWW.ROMANS.CO.UK

Site Name for
PUNCH TAVERNS

Project Title
**The Keystone
Guildford, Surrey.**

Drawing Title Existing Floor Plans	Scale 1:100
Drawn JRS	Date 17-09-2004
Checked JRS	Drawn No. 511084
Scale 1:100	Sheet No. 001 A

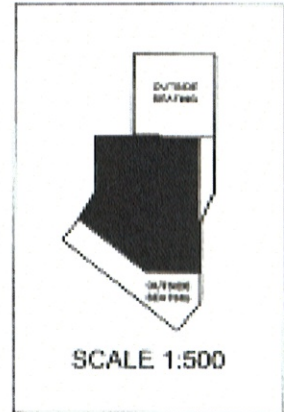
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ROMANS SURVEYORS ARCHITECTURAL
SURVEYORS & PLANNERS PLANNERS & DESIGNERS

The ROMANS Group

OUTLET NO. 511084

ISO 9001





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Premises Licence Summary

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDANCE SURVEY MAP REFERENCE OR DESCRIPTION

The Cannon

3 Portsmouth Road, Guildford, Surrey, GU2 4BL.

Telephone 01483 575089

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- an exhibition of a film
- an indoor sporting event
- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the sale by retail of alcohol





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Premises Licence Summary

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
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	Sunday	Noon	12:10am
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M. The sale by retail of alcohol for consumption ON and OFF the premises	Monday to Thursday	11:00am	Midnight
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THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
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Friday to Saturday	9:00am	1:30am
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WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption ON and OFF the premises

Justine Fuller
Environmental Health Manager
Guildford Borough Council





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Premises Licence Summary

NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Punch Taverns Limited

Jubilee House, Second Avenue, Burton On Trent, Staffordshire, DE14 2AW
Telephone 08447 360 360

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Punch Taverns Limited

03752645

NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Andrew John HAMILTON

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

None.

